

Meeting notes of the Comox Valley Transit Management Advisory Committee held on September 26, 2017 at 550B Comox Road, Courtenay commencing at 10:06 am.

PRESENT:

L. Megenbir, Senior Transit Planner		BC Transit
R. Dennis, Supervisor, Sales & Revenue Development	Via teleconference	BC Transit
S. Russwurm, Deputy Corporate Administrator		Town of Comox
R. O'Grady, Director of Engineering Services		City of Courtenay
R. Crisfield, Manager of Operations		Village of Cumberland
D. Richards, General Manager		Watson & Ash
M. Zbarsky, Manager of Transit and Sustainability		CVRD
I. Smith, General Manager of Community Services		CVRD
S. Speed, Recording Secretary		CVRD

ITEMS

Management Report

The management report was reviewed and discussed.

Minutes of the Meeting of July 13, 2017

The minutes were reviewed and no errors or omissions were noted.

Vary the agenda

Fare Review Update

BC Transit gave a review of the report and explained that feedback received prior was incorporated in the report. City of Courtenay staff recommended that future changes be highlighted for ease of review.

The committee discussed the three options for the fare structure and agreed that coordination with Campbell River regarding the dual zone pass is important. The committee also agreed that it is important to keep the fare structure simple and to ensure the fare structure assists in achieving long term ridership increases. The fare structure review will be sent to the committee for one more review before being presented to the Committee of the Whole in late Fall or early Winter .

BC Transit Corporate Update

BC Transit explained that there were four new Vicinity busses being put into service locally to replace aging Dennis Dart buses. Watson and Ash confirmed that the busses are working well so far.

The three year budgets from BC Transit can be expected by mid-October, 2017.

Light Duty Bus Update

Watson and Ash explained that the light duty Arboc busses are having capacity issues with riders being turned away and issues with bicycles not being allowed in the rack at night time. BC Transit was requested to bring a performance summary report the next TMAC meeting.

FTN Implementation

BC Transit provided an overview of the implementation plan and explained that there is a need to identify interim exchange options in Courtenay and Comox.

BC Transit will be undertaking public consultation regarding 2018 service changes. Public will be presented with proposed service changes on December 1st and 2nd, 2017. Committee members will receive an email with the draft content asking for feedback.

Hospital Stop

CVRD gave an update on the Hospital bus stop and explained that board recently had a tour on a bus of the possible stops. The City of Courtenay reiterated their position that the bus stop should be on the hospital site and not on Lerwick. Committee members recommended that the staff report to the Committee of the Whole provide full details of implementation and additional analysis on ridership and safety impacts if possible. CVRD staff will follow up with City of Courtenay regarding logistics and timing of moving the existing stops on Lerwick and with BC Transit regarding logistics and timing of routing buses into the hospital. BC Transit identified that some of the ridership and safety analysis was presented previously as part of the service discussion document and that they would not be able to undertake further analysis at this time.

Dantec Report

CVRD reviewed the memo regarding the Dantec report and asked for feedback on the recommendations. City of Courtenay staff voiced concerns regarding the connection with the Integrated Regional Transportation Select Committee and the Dantec report related to governance. City of Courtenay staff expressed their interest in addressing Dantec's recommendations for governance and funding.

Vicinity Bus Update

This item was address in the BC Transit Corporate Update item.

Rural Transit Expansion Update

The rural transit expansion was implemented on September 5th, 2017 and Watson and Ash reported that ridership is better than expected so far. Detailed statistics will be brought to the next TMAC meeting.

GENERAL

Next Meeting

The next transit management advisory committee meeting is scheduled for November 15, 2017 commencing at 10:00 am the CVRD boardroom, 550B Comox Road, Courtenay.

The meeting terminated at 12:40 am.

Recorded By:

S. Speed

S. Speed
Branch Assistant – Executive
Management Branch

Confirmed:

M. Zbarsky

M. Zbarsky
Manager of Transit and Sustainability